



# **1. Attendance Policy**

# **2. ETHICS POLICY**

# **3. Guest House Policy**

# **4. KRA Policy**

# **5. LAPTOP POLICY**

# **6. POLICY AMENDMENT-1**

# **7. New Travel & Daily Allowances Policy**

# **8. OFFICE TIME AMENDMENT-II**

## **9. POLICY GUIDLINES**

## **10. POLICY GUIDLINES ID CARD POLICY**

## **11. POLICY GUIDLINES LOAN POLICY**

## **12. POLICY GUIDLINES ON CONFIDENTIALITY - POLICY**

## **13. POLICY GUIDLINES ON HSE - POLICY**

## **14. POLICY GUIDLINES QUALITY - POLICY**

## **15. REWARD & RECOGNITION POLICY**

## **16. TRANING & DEVELOPEMENT POLICY**